13）新西兰邀请函样张

Letter of invitation

Logo

4 October 2013

Prof. Zhang San
Title
Shanghai University of Engineering Science
333 Long Teng Road
Shanghai 201620
CHINA

Dear Prof. Zhang San

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX, approved by XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX , located in the city of Dunedin, in the country of New Zealand, officially extends an invitation to the following delegation from the Shanghai University of Engineering Science, Shanghai, China, to visit our institution's XXXXX campus from mm-dd to mm-dd, yyyy.

Details of the invited delegates from Shanghai University of Engineering Science:

Name	Gender	DOB	Title
ZHANG San	M	yyyymmdd	Dean of School of XXXXXXX
LI Si	M	yyyymmdd	Assistant to Dean of School of XXXXXX
WANG Wu	M	yyyymmdd	Director of XXXXXX Dept.
ZHAO Liu	F	yyyymmdd	Dean, School of XXXXXXX
SUN Qi	M	yyyymmdd	Deputy Dean, XXXXXXX
ZHOU Ba	M	yyyymmdd	International Coordinator, XXXXX

XXXXXXXXXXX looks forward to welcoming these delegates from Shanghai University of Engineering Science.

The intended outcome of this visit is to XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX.

The roundtrip travel expenses, accommodation, transportation and insurance will be covered by Shanghai University of Engineering Science.

Yours sincerely

签名

XXXXXXXXXXXX
Title

XXXXXXXXXXXX 地址 电话/传真 网址