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**外国留学生（交换生、非学历生）入学申请表**

Application Form for Exchange Students (Non Degree students)

**请申请人用中文或英文印刷体认真填写以下诸项，字迹要清楚。不能缺项填写，没有的请写“无”。**

**Please fill in the form in Chinese or English carefully and clearly. Please put N/A if not applicable.**

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| **姓****Surname Name/****Last Name** |  | 照片PHOTO |
| **名****First Name/****Given Name** |  | **中间名****Middle Name** |  |
| **国籍****Nationality** |  | **性别****Gender** | □ 男 Male □ 女 Female |
| **出生日期****Date of birth** | 年/yy 月/mm 日/dd | **出生地点****Place of birth** |  |
| **护照号码****Passport No.** |  | **护照有效期****Valid until** | 年/yy 月/mm 日/dd |
| **婚姻状况****Marital Status** | □单身Single □已婚Married | **宗教信仰****Religion** |  |
| **手机****Mobile number** |  | **电子邮件****E-mail** |  |
| **家庭住址****Permanent Address** |  |
| **邮政编码**Post Code |  | **家庭电话/传真**Home Tel/Fax |  |
| **通信地址****Mailing address**  |  |
| **收件人****Contact Name** |  | **邮政编码****Post Code** |  | **电话/传真****Tel/Fax** |  |
| **所属学校、院系****Department/ Home Institution** |  | **联系人****Contact person** |  |
| **联系地址****Address** |  | **电话/传真****Tel/Fax** |  |
| **学习经历（高等教育起填写） Educational background（From High Education Institution）** |
| **学校名称****Institutions** | **在校时间****Years attended (from/to)** | **主修专业****Field of study** | **所获文凭****Diploma received** |
|  | —— |  |  |
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|  | —— |  |  |
| **语言能力 Language proficiency** |
| **汉语能力Chinese Proficiency** | □**母语Native**□**流利Fluent**□**高级Advanced**□**良好Conversational**□**一般Basic** □**不会None**  | Test(s) taken:HSK：\_**\_\_\_\_\_\_**Level **;**Other please specify\_\_\_\_\_\_\_\_\_ |
| **英语能力English Proficiency** | □**母语Native**□**流利Fluent**□**高级Advanced**□**良好Conversational**□**一般Basic** □**不会None**  | Test(s) taken: TOEFL\_\_\_\_\_\_\_\_； GMAT\_\_\_\_\_\_\_\_\_； GRE\_\_\_\_\_\_\_\_\_； IELTS\_\_\_\_\_\_\_\_\_\_\_\_ Other please specify \_\_\_\_\_\_\_\_\_ |
| **其他Other** |  |

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| **学习计划 Study Plan at SUES** |
| **申请类别Category** | **专业或专题 Subject or field of study** | **指导教师Advisor** |
| **非学位生****N****ON****D**E**G****R****E****E** | **□ 高级进修生****Senior Advanced Student** | 专业Major： |  |
| **□ 普通交换生****Exchange Student** | 专业Major： |  |
| **□ 语言进修生****Language student** | **汉语/Chinese language** |  |
| **个人学习计划Personal Study plan****Please state your study plan for the Study Abroad period, in terms of academic study, Chinese language learning and cultural experience etc.**  |
|  |
| **学习时间 Duration of study** |
| **自/From** |  年/yy 月/mm 日/dd | **至/To** | 年/yy 月/mm 日/dd |
| **经费来源 Financial Support** |
| **□ 自费**Self-sponsored | 保证人姓名Guarantor's name：与申请人关系Relationship with applicant：地址Address： 电话/传真 Tel/fax：保证人签名Guarantor's signature ： |
| **□ 校际交换****University****exchange** | 学校名称University： 联系人Contact person： 学院Department：地址Address：电话/传真Tel & Fax： E-mail： |
| **□ 奖学金****Scholarship** | 奖学金名称Scholarship：提供奖学金单位Provided by: 电话/传真Tel/Fax： E-mail： |
| **附加信息 （健康状况、过敏事项等，如有需要请另附纸张）****Additional information you consider necessary (Medical problems, allergies etc. Please continue on a separate sheet if necessary)** |
|  |

申请人保证：

1. 上述各项中所提供的情况是真实无误的；
2. 在中国学习期间遵守中国政府的法律和学校的规章制度，尊重学校的教学安排。

I hereby affirm that:

1. All the information in this form is true and correct;

2. I shall abide by the laws of the Chinese Government and the regulations of the School, and will concentrate on my studies and researches, and will follow the teaching programs made by the university.

 日期： 年 月 日 申请人签名：

 Date: YYYY MM DD Signature

 (无此签名，申请无效/The application is invalid without signature)

申请人请同时提交：

Applicant should submit the following documents together with the application form:

(1) 学校推荐信 Reference Letter from home institution

（2）学习成绩单 Transcript at home institution

（3）护照复印件 Photocopy of Passport

（4）2张护照照片 2 Passport photographs

（5）保险证明书（申请人最晚须在入学时提交）Valid insurance certificate (must be submitted on your arrival)

**申请表请寄往**： **Please send the application form to the following address:**

上海市长宁区仙霞路350号科创楼711室 Room711，KeChuang Building, No. 350 Xianxia Road,

上海工程技术大学对外文化教育交流中心 Changning District, Shanghai, China

邮政编码：200336 Postcode: 200336

电话：86-21-62096501 Tel: 86-21-62096501

传真：86-21-62754983 Fax: 86-21-62754983

电子邮件：hanyu@sues.edu.cn Email: hanyu@sues.edu.cn

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